



BOARD OF DIRECTORS REGULAR MEETING

Tuesday, December 7, 2021 - 9:00 A.M.

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1. Consent Agenda (approved with one motion).
 - a. Minutes of November 9, 2021 regular Board meeting.
 - b. Minutes of November 22, 2021 special Board meeting.
 - c. Status of Investments Report – November 30, 2021.
 - d. Treasurer’s Report– November 30, 2021.
 - e. Comparative Balance Sheet report for the ten periods ending October 31, 2021.
 - f. Statement of Income Expense report for the ten periods ending October 31, 2021.
 - g. Claims.
 - h. Miscellaneous Bills.
2. Board of Equalization Resolution 2-2021.
3. Watermaster’s Report.
4. District Manager’s report.
5. Engineering Manager’s report.
6. Executive Session:
 - a. Executive session pursuant to RCW 42.30.110(1)(i). Potential and pending litigation- State v. Acquavella, Terrace Heights Sewer District.
 - b. Executive session pursuant to RCW 42.30.110(2)(a)(iii). To evaluate legal risk of a proposed action.
 - c. Executive session pursuant to RCW 42.30.140(4)(b).

Item #1

DRAFT

REGULAR MEETING MINUTES

November 9, 2021

The Board of Directors for the Roza Irrigation District convened in regular session on Tuesday November 9, 2021. Present were Vice-President Jim Willard, Director Tanner Winckler, Director Jason Don, Director Jason Sheehan and District Manager Scott Revell, Engineering Manager Wayne Sonnichsen, Watermaster Dave Rollinger, Assistant Watermaster Aaron Wiederspohn, Maintenance Superintendent Dave Clampitt, and Assessment Clerk/Assistant Secretary Kristel Espinoza.

Via telephone conference: District Attorney Brian Iller.

The President called the meeting to order at 9:05 A.M. and requested the Board consider the consent agenda as presented:

- a. Minutes of October 5, 2021 regular Board meeting.
- b. Status of Investments Report – October 31, 2021.
- c. Treasurer's Report– October 31, 2021.
- d. Comparative Balance Sheet report for the nine periods ending September 30, 2021.
- e. Statement of Income Expense report for the nine periods ending September 30, 2021.
- f. Claims.
- g. Declaration of surplus equipment.

The following claims were approved for payment: Payroll numbers 29576 – 29578, 29582 – 29584 and 29585 in the amount of \$6,454.45. Voucher numbers 66160 – 66161, 66217 – 66234, 66236 – 66242, 66273 – 66296, 66243 – 66272, 66298 – 66337 and 66348 - 66403 in the amount of \$489,002.32 and electronic payments 09-2021, 09-21, 10-2021, 21-25, 21-26, 21-27, 21-28, 23-21, 24-21, 25-21 and 26-21 in the amount of \$507,910.18 from the period of October 5, 2021 to November 9, 2021.

It was moved by Mr. Winckler, seconded by Mr. Don and unanimously passed to approve the consent agenda.

Assessment Clerk/Assistant Secretary Kristel Espinoza reported that the 2022 assessment roll was delivered to the Board pursuant to RCW 87.03.250. and that notice of the equalization hearing will be published in the Yakima Herald and the Tri-City Herald.

District Manager Revell presented to the Board, the notice of equalization and noted the specified date and time the board of directors, acting as a board of equalization will meet to equalize assessments pursuant to RCW 87.03.250.

District Manager Revell reported to the Board, Ric Valicoff and Jim Willard were the only candidates to file for Division 1 and 5 respectively. The Board declared Ric Valicoff elected as director for division 1 for the 2022-2025 term and Jim Willard elected as director for division 5 for the 2021-2024 term.

District Manager Revell presented the 2022 Joint Drains budget and noted the 2021 expenses were tracking closely with the 2021 budget. Following discussion, Mr. Sheehan moved, seconded by Mr. Don and unanimously approved the proposed 2022 Joint Drains budget.

District Manager Revell presented the 2022 RSBOJC budget for information purposes and noted the budget would be approved at the November RSBOJC Board meeting. The Board asked several questions about RSBOJC expenses.

Engineering Manager Wayne Sonnichsen presented to the Board the Pump Station upgrade engineering design cost increase and noted most of the cost increase revolves around the need to conduct a physical model study as required by (USBR) United States Bureau of Reclamation for their required involvement in infrastructure upgrades. Also, included is geotechnical investigation work needed to address USBR concerns for a contractor when bidding the project. Following discussion, Mr. Don moved, seconded by Mr. Sheehan and unanimously approved Task Authorization No. 4 Contract Amendment No. 1 and Task Authorization No. 5 Contract Amendment No. 1.

District Manager Revell reported to the Board on upcoming travel by the Board of Directors. Mr. Revell noted the by-laws require the Board authorize travel by Directors. The (WSWRA) Washington State Water Resource Association annual conference in Spokane in December.

DRAFT

REGULAR MEETING MINUTES

November 9, 2021

Following discussion, Mr. Don moved, seconded by Mr. Sheehan and unanimously approved travel to the WSWRA annual conference.

Watermaster Dave Rolling presented, and the Board reviewed the Watermaster's monthly report.

District Manager Revell presented, and the Board reviewed the District Manager's monthly report.

Engineering Manager Wayne Sonnichsen presented, and the Board reviewed the Engineering Manager's report.

The President declared the Board to be in executive session for an estimated forty-five minutes beginning at 10:44 A.M. pursuant to:

- a. Executive session pursuant to RCW 42.30.110(1)(i). Potential and pending litigation-State v. Acquavella, Terrace Heights Sewer District.
- b. Executive session pursuant to RCW 42.30.110(2)(a)(iii). To evaluate legal risk of a proposed action.
- c. Executive session pursuant to RCW 42.30.140(4)(b).

President Valicoff returned at 11:29 A.M. and noted the Board would be in executive session for approximately ten additional minutes.

The President returned the Board to regular session at 11:38 A.M.

No further business appearing and upon motion duly made, seconded and unanimously passed, the Board did there upon adjourn at 11:38 A.M. on Tuesday November 9, 2021

ATTEST:

PRESIDENT

SECRETARY

DRAFT

SPECIAL MEETING MINUTES

November 22, 2021

The Board of Directors for the Roza Irrigation District met and convened in special session in the conference room at the Sunnyside Valley Irrigation District Field office at 1105 Yakima Valley Hwy. in Sunnyside, Washington on Monday, November 22, 2021. Present were President Ric Valicoff, Vice President Jim Willard, Director Jason Don, Director Tanner Winckler, Director Jason Sheehan and District Manager Scott Revell, Engineering Manager Wayne Sonnichsen, Watermaster Dave Rollinger, Maintenance Superintendent Dave Clampitt, Fleet Supervisor J.C. Soto and Assessment Clerk/Assistant Secretary Kristel Espinoza.

The President called the meeting to order at 9:10 A.M.

District Manager Scott Revell presented the Board with a guide for the discussion during the retreat noting that it was an open public meeting. He explained that the packet included a list of staff's understanding of the Board's priorities, baseline assumptions, variables outside of the baseline, and the factors applied to various maintenance and capital projects to prioritize them.

District Manager Revell discussed the major efficiency improvements listed on page 1 & 2 that had been implemented to optimize the field staff's time. Mr. Rollinger showed a series of several pictures of maintenance work during the irrigation and off season and noted the various efficiency measures throughout the recent years. Board members asked numerous questions of staff about individual sites and projects depicted.

District Manager Revell then discussed in detail the information on page 5 of the packet material dated 11/18/21 pertaining to activities that the current O&M assessment did and did not fund.

The president declared a break for lunch at 11:30 A.M. The meeting resumed at 12:15 P.M.

The President declared the Board to be in executive session for an estimated sixty minutes beginning at 12:20 P.M. pursuant to:

- a. Executive session pursuant to RCW 42.30.110(1)(i). Potential and pending litigation- State v. Acquavella and Alliance for the Wild Rockies.
- b. Executive session pursuant to RCW 42.30.110(2)(a)(iii). To evaluate legal risk of a proposed action.
- c. Executive session pursuant to RCW 42.30.110(1)(b). Selection of a site or the acquisition of real estate.

The President returned the Board to regular session at 1:06 P.M.

No further business appearing and upon motion duly made, seconded and unanimously passed, the Board did there upon adjourn at 1:30 P.M. on Monday, November 22, 2021.

ATTEST:

PRESIDENT

SECRETARY

**ROZA IRRIGATION DISTRICT
STATUS OF INVESTING ACCOUNTS
November 30, 2021**

BANK	\$ AMOUNT	INTEREST EARNED	INTEREST RATE	BALANCE
L.G.I.P.	\$13,844,233.34	990.81	0.0860%	\$13,845,224.15
U.S. - MIA INV.	\$97.05	0.00	0.01%	\$97.05
U.S. - SAVINGS (11-30-21 NSF CHECK 613.10)	(\$501.52)	0.05	0.01%	(\$501.47)
U.S. - CHECKING	\$82,870.08	1.08	0.01%	\$82,871.16
			TOTAL	\$13,927,690.89

**ROZA IRRIGATION DISTRICT
STATUS OF INVESTMENTS
November 30, 2021**

INVESTMENT	RATE	MATURE	EXPENSE	TOTAL
			0.00	0.00
TOTALS:			0.00	0.00

TOTAL OF ALL CASH	13,927,690.89
MINUS RESTRICTED CASH	625,251.73
(Construction/Reserve/Memo \$)	
(Drought)	4,056,833.83
(WSD)	2,866,534.09
TOTAL O & M CASH	6,379,071.24

ROZA IRRIGATION DISTRICT
TREASURER'S FINANCIAL STATEMENT
November 30, 2021

	EXPENSE	CONST.	FM LN 1%	RESERVE	MEMO	TOTAL
Balance First of Month	13,939,481.98	337,047.45	0.00	288,000.00	0.00	14,564,529.43
Collections	11,571.33	204.28				11,775.61
Miscellaneous	16,362.04					16,362.04
Matured Investments						0.00
Interest	1,099.70					1,099.70
Transfers						0.00
TOTAL	13,968,515.05	337,251.73	0.00	288,000.00	0.00	14,593,766.78
 LESS:						
Voucher Checks Issued	141,762.32					141,762.32
Misc. Checks Issued	465,857.36					465,857.36
Tier 2 Checks	58,432.21					58,432.21
NSF Check Returned						0.00
Bank Charge	24.00					24.00
Void Check	0.00					0.00
TOTAL PAID	666,075.89	0.00	0.00	0.00	0.00	666,075.89
 Balance End of Month	 13,302,439.16	 337,251.73	 0.00	 288,000.00	 0.00	 13,927,690.89

COMPARATIVE BALANCE SHEET
Roza Irrigation District
For the Ten PERIODS ENDING October 31, 2021

	CURRENT PERIOD	PRIOR YEAR	DIFFERENCE
CASH IN BANK/CHECKING	154,921.97	223,331.02	(68,409.05)
CASH IN BANK/O & M	13,784,560.01	11,839,387.82	1,945,172.19
CASH IN BANK/CONST	337,047.45	335,403.50	1,643.95
CASH IN BANK/USBR RESERVE	288,000.00	288,000.00	0.00
PETTY CASH	100.00	100.00	0.00
TOTAL OF ALL CASH	<u>14,564,629.43</u>	<u>12,686,222.34</u>	<u>1,878,407.09</u>
ACCOUNTS RECEIVABLE	11,622.41	52,043.24	(40,420.83)
TOTAL CURRENT RECEIVABLES	<u>11,622.41</u>	<u>52,043.24</u>	<u>(40,420.83)</u>
ASSESSMENT RECEIVABLE/O & M	189,798.04	199,063.49	(9,265.45)
ASSESSMENT RECEIVABLE/CONST	2,432.77	2,706.75	(273.98)
ASSESSMENT RECEIVABLE/DELIQUENT INTEREST	22,987.25	18,820.29	4,166.96
ASSESSMENT RECEIVABLE/MISC BILLS	411.87	1,074.98	(663.11)
TOTAL ASSESSMENT RECEIVABLES	<u>215,629.93</u>	<u>221,665.51</u>	<u>(6,035.58)</u>
INVENTORY/GAS & OIL	6,470.35	(97.02)	6,567.37
INVENTORY/VEHICLE SHOP	46,302.18	32,222.57	14,079.61
INVENTORY/SUPPLIES	485,605.74	462,355.02	23,250.72
TOTAL INVENTORY	<u>538,378.27</u>	<u>494,480.57</u>	<u>43,897.70</u>
PREPAID INSURANCE	32,621.24	27,179.35	5,441.89
PREPAID SVID JOINT DRAINS	126,911.49	50,582.86	76,328.63
PREPAID COSTS/WARRANTYS	324,847.53	482,203.72	(157,356.19)
TOTAL PREPAIDS	<u>484,380.26</u>	<u>559,965.93</u>	<u>(75,585.67)</u>
TOTAL OF ALL CURRENT ASSETS	15,814,640.30	14,014,377.59	1,800,262.71
LAND & LAND RIGHTS	467,633.44	467,633.44	0.00
BUILDINGS	90,689.05	90,689.05	0.00
ENCLOSED CONDUIT SYSTEM	35,108,131.01	33,324,001.50	1,784,129.51
PUMP UPGRADES	70,256.95	7,008.63	63,248.32
WW6 REREG	336,280.37	336,280.37	0.00
WW7 REREG	539,933.11	539,933.11	0.00
WW5 REREG	30,891,678.06	30,891,678.06	0.00
CONST & MAINT EQUIPMENT	7,619,678.05	7,250,105.75	369,572.30
MISC EQUIPMENT	1,028,847.05	973,944.05	54,903.00
OFFICE EQUIPMENT	109,729.73	109,729.73	0.00
COMPUTER SOFTWARE	44,813.41	44,813.41	0.00
TOTAL CAPITAL ASSETS	<u>76,307,670.23</u>	<u>74,035,817.10</u>	<u>2,271,853.13</u>
BUILDINGS/ACCUMULATED DEPRECIATION	(90,689.05)	(90,689.05)	0.00
ECS/ACCUMULATED DEPRECIATION	(10,403,786.08)	(9,713,647.06)	(690,139.02)
WW6 REREG/ACCUMULATED DEPRECIATION	(336,280.37)	(336,280.37)	0.00
WW7 REREG/ACCUMULATED DEPRECIATION	(326,011.54)	(298,108.73)	(27,902.81)
WW5 REREG/ACCUMULATED DEPRECIATION	(2,007,959.05)	(1,390,125.50)	(617,833.55)

COMPARATIVE BALANCE SHEET
Roza Irrigation District
For the Ten PERIODS ENDING October 31, 2021

	CURRENT PERIOD	PRIOR YEAR	DIFFERENCE
EQUIPMENT/ACCUMULATED DEPRECIATION	(3,822,617.58)	(3,496,035.52)	(326,582.06)
MISC EQUIPMENT/ACCUMULATED DEPRECIATION	(636,031.15)	(502,212.20)	(133,818.95)
OFFICE EQUIPMENT/ACCUMULATED DEPRECIATION	(108,439.55)	(106,227.85)	(2,211.70)
COMPUTER SOFTWARE/ACCUMULATED DEPRECIATION	(18,892.56)	(9,929.88)	(8,962.68)
CAPITAL ASSETS ACCUM DEPRECIATION	(17,750,706.93)	(15,943,256.16)	(1,807,450.77)
USBR CONST OBLIGATION REC.	122,666.00	192,870.88	(70,204.88)
TOTAL CONST RECEIVABLE	122,666.00	192,870.88	(70,204.88)
TOTAL OF ALL ASSETS	74,494,269.60	72,299,809.41	2,194,460.19
DEFERRED OUTFLOWS/PENSIONS	452,783.02	423,343.02	29,440.00
TOTAL DEFERRED OUTFLOWS/PENSIONS	452,783.02	423,343.02	29,440.00
TOTAL ASSETS AND DEFERRED OUTFLOWS	74,947,052.62	72,723,152.43	2,223,900.19
ACCOUNTS PAYABLE/EXPENSE	200,194.53	106,550.97	93,643.56
ACCOUNTS PAYABLE/USBR/CONST	34,374.38	34,635.78	(261.40)
TOTAL ACCOUNTS PAYABLE	234,568.91	141,186.75	93,382.16
ACCRUED ANNUAL LEAVE PAYABLE	447,753.76	409,866.65	37,887.11
ACCRUED SICK LEAVE PAYABLE	649,897.44	595,483.41	54,414.03
ACCRUED SALES TAX PAYABLE	0.00	3,547.73	(3,547.73)
ACCRUED TAXES PAYABLE	85.60	84.69	0.91
ACCRUED IND INS PAYABLE	18,240.37	23,940.84	(5,700.47)
ACCRUED RET. DEDUC & MATCH	39,948.54	51,357.67	(11,409.13)
MISC PAYROLL DEDUCTIONS	3,985.92	3,520.00	465.92
ACCR WA PD LEAVE DEDUCT&MATCH	1,732.96	1,656.57	76.39
TOTAL ACCRUED EXPENSES	1,161,644.59	1,089,457.56	72,187.03
DEPOSITS/EXTRA WATER	0.00	58,289.85	(58,289.85)
OVERPAYMENT	9.20	4.92	4.28
TOTAL PREPAIDS/DEPOSITS	9.20	58,294.77	(58,285.57)
CONTRACT PAY/USBR CONST	122,666.02	192,870.88	(70,204.86)
TOTAL LONG TERM LIABILITIES	122,666.02	192,870.88	(70,204.86)
NET PENSION LIABILITY	1,330,396.00	1,363,701.00	(33,305.00)
TOTAL NET PENSION LIABILITY	1,330,396.00	1,363,701.00	(33,305.00)
TOTAL OF ALL LIABILITIES	2,849,284.72	2,845,510.96	3,773.76

COMPARATIVE BALANCE SHEET
 Roza Irrigation District
 For the Ten PERIODS ENDING October 31, 2021

	CURRENT PERIOD	PRIOR YEAR	DIFFERENCE
DEFERRED INFLOWS/PENSIONS	436,633.00	814,998.00	(378,365.00)
TOTAL DEFERRED INFLOWS/PENSIONS	<u>436,633.00</u>	<u>814,998.00</u>	<u>(378,365.00)</u>
RESERVE/USBR - CONST OBLIG	288,000.00	288,000.00	0.00
TOTAL RESERVES	<u>288,000.00</u>	<u>288,000.00</u>	<u>0.00</u>
UNAPPROPRIATED SURPLUS	68,519,768.01	66,182,646.73	2,337,121.28
NET INCOME (LOSS)	2,853,366.89	2,591,996.74	261,370.15
TOTAL UNRESERVED	<u>71,373,134.90</u>	<u>68,774,643.47</u>	<u>2,598,491.43</u>
TOTAL EQUITY	71,661,134.90	69,062,643.47	2,598,491.43
TOTAL LIABILITY, EQUITY & DEFERRED INFLOWS	74,947,052.62	72,723,152.43	2,223,900.19

STATEMENT OF INCOME EXPENSE
Roza Irrigation District
For the Ten PERIODS ENDING October 31, 2021

	CURRENT PERIOD	2021 YTD	2020 YTD
ASSESSMENT INCOME/O & M	0.00	13,149,409.36	12,980,430.87
ASSESSMENT INCOME/CONST	0.00	1,631.35	1,581.94
TOTAL ASSESSMENT INCOME	<u>0.00</u>	<u>13,151,040.71</u>	<u>12,982,012.81</u>
INTEREST INCOME/INV/DELINQ	1,083.71	13,398.07	29,560.35
INTEREST INCOME/INV/OTHER	1,162.84	12,895.04	74,817.18
TOTAL INTEREST INCOME	<u>2,246.55</u>	<u>26,293.11</u>	<u>104,377.53</u>
RENTAL INCOME/HOUSES	502.70	5,340.84	5,061.57
TOTAL RENTAL INCOME	<u>502.70</u>	<u>5,340.84</u>	<u>5,061.57</u>
DISP OF FIXED ASSETS INCOME	0.00	9,015.66	(1,588.35)
MISC INCOME	407.83	171,453.50	214,373.14
TIER 2 INCOME	122,148.40	1,021,757.66	536,781.51
MISC. INCOME/HEALTH/SAFETY	10,192.15	82,270.56	82,048.53
MISC INCOME/ AQUALASTIC LINING	0.00	178,151.70	600,934.23
MISC INCOME/19-20 PRESSURE PROJECT	0.00	0.00	142,062.55
MISC INCOME/20-21 PRESSURE PROJECT	0.00	50,732.00	0.00
MISC INCOME/KACHESS STUDY	43,622.19	547,560.71	147,766.17
TOTAL MISCELLANEOUS INCOME	<u>176,370.57</u>	<u>2,060,941.79</u>	<u>1,722,377.78</u>
TOTAL OF ALL INCOME	179,119.82	15,243,616.45	14,813,829.69
MC/LINED/BURNING	49.80	372.15	6,309.71
MC/LINED/CLEANING	641.04	7,140.30	19,922.74
MC/LINED/GROUTING	9,177.25	96,739.47	126,070.65
MC/LINED/REPAIR	10,414.97	28,774.69	22,218.67
MC/LINED/SEALING	492.44	215,739.99	600,934.23
MC/LINED/DRAINS	2,118.63	10,378.91	17,520.31
MC/UNLINED/BERMING	0.00	0.00	44.00
MC/UNLINED/BURNING	65.75	31,211.22	52,362.66
MC/UNLINED/CLEANING	807.59	322,618.44	121,768.14
MC/UNLINED/CORING	0.00	5,370.13	158.57
MC/UNLINED/REPAIR	513.57	25,358.17	98,607.31
MC/GROUND WEEDS/SPRAY	6,948.07	48,803.80	64,611.65
MC/GROUND WEEDS/PULL	0.00	2,079.44	2,995.92
MC/GROUND WEEDS/MOW	14,953.54	201,322.36	210,781.18
MC/AQUATIC WEEDS	1,350.82	371,520.62	258,299.05
MC/STRUCTURES/CLEANING	2,602.53	43,949.87	5,954.63
MC/STRUCTURES/CONST	0.00	12,560.23	623.37
MC/STRUCTURES/GRAVEL PACK	2,572.60	23,696.32	32,126.38
MC/STRUCTURES/GROUT	0.00	0.00	393.71
MC/STRUCTURES/REPAIR	962.43	7,929.53	4,736.25
MC/WATER MEASUREMENT	7,995.92	27,071.11	114.64
MC/SCADA/O & M	466.81	23,550.14	8,778.73
MC/AUTOMATED STRUC/REPAIR	22,495.58	61,557.24	43,742.07

STATEMENT OF INCOME EXPENSE
Roza Irrigation District
For the Ten PERIODS ENDING October 31, 2021

	CURRENT PERIOD	2021 YTD	2020 YTD
MC/ROADS/CONST	0.00	295.40	113.96
MC/ROADS/BRIDGES,CATTLE GUARDS	773.58	800.53	1,541.39
MC/ROADS/REPAIR	24,598.76	82,341.17	247,327.93
MC/WASTEWAYS/BURN	0.00	2,220.53	1,653.66
MC/WASTEWAYS/CLEAN	0.00	4,433.38	5,741.37
MC/WASTEWAYS/REPAIR	95.28	24,574.75	2,358.03
MC/WASTEWAYS/SPRAY	0.00	0.00	174.52
MC/SIPHON & TUNNELS/CLEAN	943.03	943.03	4,128.58
MC/SIPHONS & TUNNELS/REPAIR	0.00	6,224.35	9,582.06
MC/UNDERSHOTS/CLEAN	10,632.09	19,034.22	15,670.96
MC/UNDERSHOTS/REPAIR	57.20	770.42	33,814.15
TOTAL MAIN CANALS	<u>121,729.28</u>	<u>1,709,381.91</u>	<u>2,021,181.18</u>
LATERAL/PIPED/CONST	305.05	305.05	0.00
LATERAL/PIPED/REPAIR	26,309.22	59,287.54	37,826.13
LATERAL/PIPED/LOCATING	1,020.25	1,448.45	4,539.91
LATERAL/OPEN/BURNING	65.76	27,447.99	41,148.29
LATERAL/OPEN/CLEAN	318.10	36,407.65	50,744.49
LATERAL/OPEN/CORING	260.85	1,804.65	25,894.23
LATERAL/OPEN/REPAIR	213.42	2,991.23	23,495.10
LATERAL/GROUND WEEDS/SPRAY	2,021.49	9,468.87	18,846.43
LATERAL/GROUND WEEDS/PULL	2,777.94	11,878.06	5,245.53
LATERAL/GROUND WEEDS/MOW	21,373.67	63,307.12	74,280.68
ECS/REPAIR	27,079.29	227,378.95	272,104.99
ECS/LOCATE	0.00	1,890.73	1,166.56
LATERAL/AQUATIC WEEDS	559.62	12,774.39	14,349.45
LATERAL/STRUCTURES/CONST	0.00	625.27	1,045.20
LATERAL/STRUCTURES/GROUT	0.00	0.00	321.65
LATERAL/STRUCTURES/REPAIR	303.36	2,531.43	5,209.48
FLOWMETER/CONST	63.52	63.52	172.51
FLOWMETER/REPAIR	63.52	56,213.35	49,473.19
LATERAL/ROADS/CONST	0.00	0.00	115.32
LATERAL/ROADS/REPAIR	396.09	699.60	21,383.66
LATERAL/WASTEWAYS/BURN	0.00	0.00	563.24
LATERAL/WASTEWAYS/CLEAN	0.00	0.00	1,690.06
LATERAL/WASTEWAYS/REPAIR	0.00	528.92	21,393.03
TOTAL LATERALS	<u>83,131.15</u>	<u>517,052.77</u>	<u>671,009.13</u>
DRAINS/OPEN,TOE/BURN	0.00	1,395.80	1,282.15
DRAINS/OPEN,TOE/CLEAN	357.38	2,376.70	5,107.65
DRAINS/OPEN,TOE/REPAIR	0.00	169.75	331.20
DRAINS/OPEN,TOE/SPRAY	0.00	25.30	1,291.36
DRAINS/OPEN,TOE/PULL	0.00	370.80	0.00
DRAINS/OPEN,TOE/MOW	0.00	3,070.42	0.00
DRAINS/OPEN,OUTLET/BURN	0.00	1,682.35	5,090.77
DRAINS/OPEN,OUTLET/CLEAN	722.78	2,613.17	5,716.16
DRAINS/OPEN,OUTLET/CONST	0.00	0.00	230.61

STATEMENT OF INCOME EXPENSE
Roza Irrigation District
For the Ten PERIODS ENDING October 31, 2021

	CURRENT PERIOD	2021 YTD	2020 YTD
DRAINS/OPEN,OUTLET/REPAIR	3,854.14	4,192.14	12,901.54
DRAINS/OPEN,OUTLET/SPRAY	498.44	1,593.59	1,127.97
DRAINS/OPEN,OUTLET/PULL	0.00	179.93	123.96
DRAINS/OPEN,OUTLET/MOW	0.00	2,212.11	478.64
DRAINS/OPEN,PICKUP/BURN	0.00	0.00	187.40
DRAINS/UNDERSHOTS/CLEAN	0.00	49.57	2,331.51
DRAINS/OPEN,PICKUP/REPAIR	0.00	3.52	0.00
DRAINS/OPEN,PICKUP/MOW	0.00	254.08	0.00
ROZA MAINT/DID #11/CLEAN	4,843.62	17,510.47	2,141.82
ROZA MAINT/DID #11/CONST	0.00	1,057.38	0.00
ROZA MAINT/DID #11/REPAIR	0.00	49.50	268.36
ROZA MAINT/DID #11/SPRAY	59.86	59.86	0.00
JOINT DRAINS/SVID	19,430.74	220,251.64	270,028.55
DRAINS/DID #11	7,249.27	40,762.28	16,050.00
DRAINS/PIPED,TOE/CONST	0.00	425.04	0.00
DRAINS/PIPED,TOE/REPAIR	182.60	9,388.03	10,812.91
DRAINS/PIPED,OUTLET/CONST	0.00	0.00	53,379.03
DRAINS/PIPED,OUTLET/REPAIR	99.00	275.96	10,537.88
DRAINS/PIPED,PICKUP/REPAIR	0.00	0.00	494.08
TOTAL DRAINS	<u>37,297.83</u>	<u>309,969.39</u>	<u>399,913.55</u>
PUMP PLANT/PUMP	8,181.43	134,395.60	114,417.21
PUMP PLANT/MOTOR	190.56	48,737.96	102,456.55
PUMP PLANT/CONTROLS	2,768.88	83,674.45	10,414.53
PUMP PLANT/STRUCTURES	0.00	5,231.62	40,166.73
PUMP PLANT/PIPE & VALVES	18.99	4,195.16	15,952.58
PUMP MAINT SHOP	21.38	530.54	283.51
PUMP PLANT/SCREENS O & M	0.00	14,200.47	13,340.32
PUMP PLANT/ELECTRICAL STRUCTURES	56.83	18,959.83	0.00
PUMPS/SILT REMOVAL	0.00	0.00	1,670.01
FLOATING PUMP PLANT/STUDY	31,101.42	630,248.66	248,619.26
P9 UPGRADE	0.00	6.05	0.00
P14 UPGRADE	8,875.00	145,643.65	23,815.10
P15 UPGRADE	0.00	5,790.55	0.00
P16 UPGRADE	3,610.00	74,612.86	22,920.17
TOTAL PUMPS	<u>54,824.49</u>	<u>1,166,227.40</u>	<u>594,055.97</u>
SAFETY	9,005.82	30,825.83	21,598.59
DRUG TESTING	137.68	1,679.72	1,871.59
PORTA POTTY'S	535.11	5,422.07	4,282.22
TOTAL SAFETY/DRUG TESTING	<u>9,678.61</u>	<u>37,927.62</u>	<u>27,752.40</u>
19-20 PRESSURE PROJECT	0.00	0.00	298,980.83
20-21 PRESSURE PROJECT	0.00	531,504.48	1,108,802.13
21-22 PRESSURE PROJECT	6,153.50	184,799.97	0.00
TOTAL PRESSURE PROJECTS	<u>6,153.50</u>	<u>716,304.45</u>	<u>1,407,782.96</u>

STATEMENT OF INCOME EXPENSE
Roza Irrigation District
For the Ten PERIODS ENDING October 31, 2021

	CURRENT PERIOD	2021 YTD	2020 YTD
REIMB/Private INDIV	0.00	132,098.71	35,878.84
TOTAL REIMBURSABLES	<u>0.00</u>	<u>132,098.71</u>	<u>35,878.84</u>
EQUIPMENT EXPENSE	(18,744.67)	(136,236.38)	(340,692.73)
EQUIPMENT EXPENSE/MISC	1,089.15	24,306.71	50,194.54
EQUIPMENT EXPENSE/TOOLS	1,963.63	27,726.70	12,242.95
STOREHOUSE EXPENSE	11,536.97	115,621.29	115,960.91
SHOP EXPENSE	4,446.71	39,937.47	41,547.90
YARD BUILDING EXPENSE	111.01	1,318.32	2,038.21
OFFICE BUILDING EXPENSE	1,243.34	6,777.59	13,742.41
SHOP BUILDING EXPENSE	118.58	841.05	10,309.05
WAREHOUSE BUILDING EXPENSE	553.92	1,584.26	1,249.17
GROUNDS EXPENSE	11,910.73	28,347.30	2,026.51
DISTRICT HOUSES/MISC	0.00	261.61	0.00
DISTRICT HOUSE/WW3	1,431.30	2,372.76	0.00
DISTRICT HOUSE/P13W	0.00	259.43	0.00
SHOW UP TIME	0.00	0.00	46.49
UTILITIES/SHOP & WAREHOUSE	211.52	3,436.24	2,824.09
UTILITIES/GATES & WASTEWAY	64.04	610.89	633.15
WW6 REREG/O & M	259.34	3,766.32	3,917.27
WW7 REREG/O & M	123.14	3,051.29	3,268.37
WW5 REREG/O&M	2,479.17	66,224.28	12,751.32
TOTAL EQUIPMENT/BUILDINGS	<u>18,797.88</u>	<u>190,207.13</u>	<u>(67,940.39)</u>
WATER MANAGEMENT	82,451.61	667,685.80	658,588.52
TOTAL WATER MANAGEMENT	<u>82,451.61</u>	<u>667,685.80</u>	<u>658,588.52</u>
CONTRACT/USBR/STORAGE	0.00	718,000.00	689,000.00
CONTRACT/USBR/RESERVED WORK	0.00	349,000.00	355,000.00
CONTRACT/USBR/POWER	0.00	886,691.44	886,691.00
TOTAL USBR CONTRACTS	<u>0.00</u>	<u>1,953,691.44</u>	<u>1,930,691.00</u>
ADMIN & GENERAL SALARIES	76,239.17	764,433.31	749,686.36
DIRECTOR'S FEES	640.00	6,656.00	7,936.00
ENGINEERING MATERIALS	475.00	2,978.43	1,441.80
COMPUTER EXPENSE	0.00	8,178.31	13,387.87
COMPUTER PROGRAMS	0.00	3,278.28	4,731.32
COMPUTER MAINTENANCE	0.00	4,437.99	3,159.32
HEALTH & SAFETY COORD	4,985.24	50,038.00	49,918.35
ANNUAL LEAVE/UNION	35,486.82	141,531.61	117,679.35
SICK LEAVE/UNION	60,448.74	166,125.08	62,101.39
HOLIDAY/UNION	0.00	62,484.20	64,219.74
KEPT ON SALARY/UNION	0.00	549.48	0.00
JURY DUTY/UNION	452.64	696.72	0.00
ADMINISTRATIVE LEAVE/UNION	0.00	21,477.12	2,472.14
SOCIAL SECURITY & MED TAXES	27,488.47	254,165.05	243,344.92
TAXES/UNEMPLOYMENT/UNION	1,549.33	2,050.29	1,461.42

STATEMENT OF INCOME EXPENSE
Roza Irrigation District
For the Ten PERIODS ENDING October 31, 2021

	CURRENT PERIOD	2021 YTD	2020 YTD
INDUSTRIAL INSURANCE	9,649.62	99,804.05	141,349.07
GROUP INSURANCE/UNION	32,742.08	316,058.68	312,513.34
STATE RETIREMENT	30,605.22	372,140.17	398,161.21
WA. PAID LEAVE	425.58	4,676.04	4,689.62
ANNUAL LEAVE/NON-UNION	10,044.48	116,522.81	85,458.41
SICK LEAVE/NON-UNION	2,436.18	81,461.21	10,276.39
HOLIDAY/NON-UNION	0.00	28,030.60	30,659.62
JURY DUTY/NON-UNION	0.00	138.42	0.00
ADMINISTRATIVE LEAVE/NON-UNION	0.00	821.10	0.00
GROUP INS/NON-UNION	15,173.36	143,788.78	134,306.80
TRAVEL & MILEAGE/ADMIN & SUPV	11,239.61	136,113.56	98,141.41
TRAVEL & MILEAGE/DIRECTOR	168.72	1,217.74	4,055.75
TOTAL ADMIN & GENERAL EXPENSES	<u>320,250.26</u>	<u>2,789,853.03</u>	<u>2,541,151.60</u>
ACCOUNTING & LEGAL SERVICES	1,017.00	3,267.00	2,150.00
LEGAL	0.00	33,712.78	4,761.44
LEGAL/WATER RIGHTS	0.00	79,875.00	93,568.63
TOTAL LEGAL EXPENSES	<u>1,017.00</u>	<u>116,854.78</u>	<u>100,480.07</u>
INSURANCE/PROPERTY	2,045.46	20,454.60	16,327.38
INSURANCE/INJURY & DAMAGES	23,696.28	207,630.09	161,545.20
INSURANCE/DIRECTORS & OFFICERS	1,168.83	11,688.30	10,622.30
INSURANCE/OTHER	833.33	8,623.30	11,101.42
TOTAL INSURANCE EXPENSES	<u>27,743.90</u>	<u>248,396.29</u>	<u>199,596.30</u>
PHONE/877-3880	132.80	1,332.29	1,200.08
PHONE/973-2441	217.65	1,414.67	1,395.13
CELLULAR PHONES	3,525.40	34,316.22	32,016.36
TOTAL PHONE EXPENSES	<u>3,875.85</u>	<u>37,063.18</u>	<u>34,611.57</u>
A/P DISCOUNTS	(377.57)	(3,829.27)	(3,891.01)
GIS	48.91	2,059.47	2,119.02
MISC. TAXES	43.12	354.33	253.33
UTILITIES/OFFICE	855.48	6,651.58	6,424.69
ROZA-SVID BOJC	0.00	399,683.00	270,436.00
OFFICE EQUIPMENT	149.31	4,796.51	1,435.31
OFFICE EXPENSE	2,776.47	34,729.79	31,792.73
PUBLISHING	0.00	2,623.22	5,663.14
DUES & SUBSCRIPTIONS	475.25	8,850.75	38,727.96
TOTAL MISCELLANEOUS EXPENSES	<u>3,970.97</u>	<u>455,919.38</u>	<u>352,961.17</u>
DEPRECIATION/EQUIPMENT	24,708.34	267,269.86	277,286.49
DEPRECIATION/ECS	55,948.51	559,485.12	521,971.29
DEPRECIATION/WW5 REREG	51,486.13	514,861.30	514,861.30
TOTAL DEPRECIATION	<u>132,142.98</u>	<u>1,341,616.28</u>	<u>1,314,119.08</u>

STATEMENT OF INCOME EXPENSE
Roza Irrigation District
For the Ten PERIODS ENDING October 31, 2021

	CURRENT PERIOD	2021 YTD	2020 YTD
TOTAL OF ALL EXPENSES	903,065.31	12,390,249.56	12,221,832.95
NET INCOME (LOSS)	<u>(723,945.49)</u>	<u>2,853,366.89</u>	<u>2,591,996.74</u>

Roza Irrigation District
 VENDOR CHECK REGISTER REPORT
 Payables Management

Ranges:	From:	To:	Check Date	From:	To:
Check Number	First	Last	11/1/2021	11/1/2021	11/30/2021
Vendor ID	First	Last	Checkbook ID	PRE-PAIDS	PRE-PAIDS
Vendor Name	First	Last			

Sorted By: Check Number

* Voided Checks

Check Number	Vendor Check Name	Check Date	Amount
10-21	DEPARTMENT OF REVENUE	11/22/2021	\$290.67
11-2021	U.S. BANK	11/30/2021	\$5,117.30
21-29	ROZA PAYROLL PAYABLE #29586 - 29587	11/12/2021	\$106,968.96
21-30	ROZA PAYROLL PAYABLE D.D. McMillan	11/19/2021	\$279.02
21-31	ROZA PAYROLL PAYABLE #29588	11/24/2021	\$100,973.04
27-21	U.S. BANK/E.F.T.P.S.	11/12/2021	\$36,894.02
28-21	U.S. BANK/E.F.T.P.S.	11/19/2021	\$49.79
29-21	U.S. BANK/E.F.T.P.S.	11/24/2021	\$36,912.19
66297	YAKIMA COUNTY AUDITOR	11/1/2021	\$409.00
66338	LARRY SCHERER	11/3/2021	\$128.03
66339	U.S. CELLULAR	11/3/2021	\$74.72
66340	PITNEY BOWES GLOBAL FINANCIAL	11/3/2021	\$32.00
66341	BRANDCRAFT MEDIA, LLC	11/3/2021	\$199.00
66342	QUILL CORPORATION	11/3/2021	\$361.83
66343	CENTURYLINK	11/4/2021	\$4.04
66344	CRYSTAL SPRINGS	11/4/2021	\$12.96
66345	AT&T MOBILITY	11/4/2021	\$385.82
66346	SYMETRA LIFE INSURANCE CO.	11/4/2021	\$476.86
66347	PACIFIC POWER & LIGHT CO.	11/4/2021	\$1,736.25
66404	NW LABORERS TRUST FUND	11/10/2021	\$51,030.00
66405	MEYER, FLUEGGE & TENNEY, INC.	11/10/2021	\$667.00
66406	RETTIG FORGETTE ILLER BOWERS,	11/10/2021	\$3,450.00
66407	DEPARTMENT OF RETIREMENT	11/12/2021	\$2,168.50
66408	ROZA EMPLOYEE BENEFIT FUND	11/12/2021	\$98.00
66409	DEPARTMENT OF RETIREMENT	11/12/2021	\$51,957.61
66410	NOE GUZMAN	11/12/2021	\$385.00
66411	WASHINGTON STATE WATER RESOURC	11/12/2021	\$4,000.00
66412	WHEELER ROCK PRODUCTS	11/12/2021	\$5,720.25
66413	KELLEY CONNECT	11/16/2021	\$508.54
66414	CASCADE-NATURAL GAS CO.	11/16/2021	\$588.85
66415	ABC FORMS	11/16/2021	\$1,913.21
66416	CITIES INSURANCE ASSOCIATION	11/16/2021	\$270.87
66417	WHECO CORPORATION	11/17/2021	\$12,361.92
66418	PACIFIC POWER & LIGHT CO.	11/19/2021	\$121.65
66419	QUILL CORPORATION	11/19/2021	\$123.26
66420	AT&T MOBILITY	11/19/2021	\$154.65
66421	CENTURYLINK	11/19/2021	\$156.06
66422	YAKIMA COUNTY G.I.S.	11/19/2021	\$161.49
66423	STATE AUDITOR'S OFFICE	11/19/2021	\$339.00
66424	SITECH NORTHWEST, INC.	11/19/2021	\$630.00
66425	COMMERCIAL TIRE, INC.	11/19/2021	\$1,168.56
66426	DEPARTMENT OF RETIREMENT	11/19/2021	\$54.06
66427	ASM AFFILIATES	11/19/2021	\$8,342.17
66428	SHANNON & WILSON, INC.	11/19/2021	\$3,331.46
66429	CENTURYLINK	11/23/2021	\$64.13
66430	SUNNYSIDE COMM. HOSP - OCC. HE	11/23/2021	\$463.00
66431	CO-ENERGY	11/23/2021	\$13,508.18
66432	NOE GUZMAN	11/25/2021	\$385.00
66439	DEPARTMENT OF RETIREMENT	11/24/2021	\$2,168.50
66440	AFLAC	11/24/2021	\$382.20
66441	ROZA EMPLOYEE BENEFIT FUND	11/24/2021	\$98.00
66441	ROZA EMPLOYEE BENEFIT FUND	11/24/2021	\$98.00
66442	LABORER'S LOCAL UNION 348	11/24/2021	\$2,106.00
66443	ROZA IRR DUST PETTY CASH	11/29/2021	\$10.66
66444	STEVE HAYMAN	11/30/2021	\$270.24
66445	DAVID ROLLINGER	11/30/2021	\$771.14

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
66446		SUNNYSIDE VALLEY IRRIGATION DI	11/30/2021			\$101.18
66447		WASHINGTON STATE WATER RESOURC	11/30/2021			\$500.00
66448		U.S. CELLULAR	11/30/2021			\$3,803.13
66449		YAKIMA HERALD-REPUBLIC	11/30/2021			\$218.39
Total Checks: 60					Total Amount of Checks:	\$465,857.36

11-24-21

VOIDED CK #'S 66433 - 66438

Ranges:	From:	To:	From:	To:
Check Number	First	Last	Check Date	12/7/2021
Vendor ID	First	Last	Checkbook ID	PAYABLES
Vendor Name	First	Last		PAYABLES

Sorted By: Check Date

* Voided Checks

Check Number	Vendor Check Name	Check Date	Amount
66450	ACE HARDWARE	12/7/2021	\$655.85
66451	ARAMARK UNIFORM SERVICES	12/7/2021	\$242.35
66452	BLEYHL FARM SERVICE, INC.	12/7/2021	\$215.50
66453	BLUETARP FINANCIAL/BI-RITE	12/7/2021	\$386.14
66454	BDI (87)	12/7/2021	\$1,408.31
66455	COMMERCIAL TIRE, INC.	12/7/2021	\$1,430.89
66456	COLUMBIA ELECTRIC SUPPLY	12/7/2021	\$2,348.88
66457	CENTRAL PRE-MIX CONCRETE	12/7/2021	\$116.18
66458	CENTRAL CHAIN & TRANSMISSION	12/7/2021	\$1,406.55
66459	TOM DENCHEL FORD COUNTRY	12/7/2021	\$1,579.98
66460	EDGE CONSTRUCTION SUPPLY	12/7/2021	\$1,289.60
66461	EPCO INC.	12/7/2021	\$9.77
66462	FASTENAL COMPANY	12/7/2021	\$223.23
66463	FAST MOBILE SERVICE LLC	12/7/2021	\$1,226.91
66464	GROENEVELD-BEKA	12/7/2021	\$112.06
66465	CORE & MAIN LP	12/7/2021	\$22,646.27
66466	HAROLD'S REPAIR & RENTAL LLC	12/7/2021	\$113.58
66467	H. D. FOWLER COMPANY	12/7/2021	\$4,965.15
66468	H & H AUTO GLASS	12/7/2021	\$287.17
66469	HORIZON DISTRIBUTION, INC.	12/7/2021	\$1,702.88
66470	IRRIGATION SPECIALISTS	12/7/2021	\$2,552.47
66471	IRON MOUNTAIN	12/7/2021	\$55.52
66472	THE JANITOR'S CLOSET	12/7/2021	\$127.20
66473	K & U AUTO PARTS	12/7/2021	\$25.08
66474	KIE SUPPLY CORPORATION	12/7/2021	\$1,821.75
66475	THE LOCKSHOP	12/7/2021	\$98.46
66476	LEO'S UPHOLSTERY	12/7/2021	\$243.45
66477	LAD IRRIGATION COMPANY	12/7/2021	\$3,816.39
66478	MONTAGE ENTERPRISES, INC.	12/7/2021	\$1,342.90
66479	NC MACHINERY CO.	12/7/2021	\$2,515.53
66480	OXARC, INC.	12/7/2021	\$132.58
66481	SUNNYSIDE COMM. HOSP - OCC. HE	12/7/2021	\$37.00
66482	OWEN EQUIPMENT COMPANY	12/7/2021	\$3,191.90
66483	ONE CALL CONCEPTS, INC.	12/7/2021	\$115.56
66484	O'REILLY AUTO PARTS	12/7/2021	\$185.21
66485	PACIFIC CORRUGATED PIPE CO.	12/7/2021	\$431.14
66486	PLATT ELECTRIC SUPPLY	12/7/2021	\$605.13
66487	THE PRINT GUYS, INC.	12/7/2021	\$505.20
66488	PACIFIC STEEL - YAKIMA	12/7/2021	\$5,053.24
66489	PACO VENTURES, LLC	12/7/2021	\$4,914.77
66490	PUMPTECH, INC.	12/7/2021	\$305.47
66491	RUSSELL CRANE SERVICE INC.	12/7/2021	\$4,571.64
66492	RDO EXCH 80-6130	12/7/2021	\$8,155.49
66493	C. SPECK MOTORS	12/7/2021	\$161.86
66494	STAR RENTALS	12/7/2021	\$215.52
66495	SAFETY-KLEEN CORPORATION	12/7/2021	\$195.32
66496	STANDARD PAINT & FLOORING	12/7/2021	\$49.22
66497	SUNNYSIDE NEW HOLLAND, LLC	12/7/2021	\$1,006.15
66498	SIX ROBBLEES' INC.	12/7/2021	\$304.99
66499	LES SCHWAB TIRE CENTER	12/7/2021	\$400.33
66500	STRIPE RITE	12/7/2021	\$508.01
66501	TACOMA SCREW PRODUCTS, INC.	12/7/2021	\$1,121.48
66502	TIRE FACTORY	12/7/2021	\$134.22
66503	UNITED RENTALS NORTHWEST	12/7/2021	\$8,617.04
66504	UNITED SALES, INC.	12/7/2021	\$241.29
66505	VALLEY AUTO PARTS, INC.	12/7/2021	\$1,567.35

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
66506		VALLEY PIPE CO.	12/7/2021			\$10,876.48
66507		VALLEY FREIGHTLINER	12/7/2021			\$558.11
66508		VIC'S AUTO PARTS	12/7/2021			\$121.66
66509		WILSON ORCHARD & VINEYARD SUPP	12/7/2021			\$145.84
66510		JODY WILLIAMS	12/7/2021			\$56.09
66511		WASTE MANAGEMENTOF KENNEWICK	12/7/2021			\$60.09
66512		YSI INCORPORATED, A XYLEM BRAN	12/7/2021			\$855.59
66513		YAKIMA COUNTY SOLID WASTE	12/7/2021			\$854.56
66514		INDUSTRIAL SCIENTIFIC CORPORAT	12/7/2021			\$499.83
66515		WHEELER ROCK PRODUCTS	12/7/2021			\$11,688.07
66516		NORSTAR INDUSTRIES, INC.	12/7/2021			\$568.92
66517		GWP HOLDINGS, LLC	12/7/2021			\$91.75
66518		WAPENISH SAND & GRAVEL	12/7/2021			\$923.40
66519		HUBER BROTHERS, LLC	12/7/2021			\$1,108.08
Total Checks: 70						Total Amount of Checks: \$126,101.58



To: Board of Directors
From: Scott Revell, District Manager
Date: December 7, 2021
Re: 2021 Miscellaneous Bills

Attachment

1. List of Miscellaneous Bills for 2021

Background

There are three miscellaneous bills for work completed by Roza for landowners in 2021, which total \$1,434.36 and include interest.

The bills was submitted to the landowners in January 2020, and concerned installation of a flow meter and a non-sufficient funds fee from a bank.

If approved, the miscellaneous bill will be added to the 2022 assessment for the affected property.

Recommended Motion


I move adoption of the consent agenda.

MISCELLANEOUS BILLS
December 7, 2021

<u>DATE BILLED</u>	<u>NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
December 31, 2020	Shelly Brown	1.5" Flowmeter	\$ 694.76
		Interest Billed	\$ 93.78
		Owing	\$ 788.54
December 31, 2020	Andrew Clayton	1.5" Flowmeter	\$ 694.76
		Interest Billed	\$ 76.18
		Paid 4-2-21	\$ (146.97)
		Owing	\$ 623.97
September 24, 2021	Jacob Pettibone	NSF Fees	\$ 21.85
		Owing	\$ 21.85
			<hr/>
Total Base Amount			\$ 1,411.37
Interest added			\$ 169.96
Payments			<u>\$ (146.97)</u>
Balance Owing			\$ 1,434.36

Item #2



To: Board of Directors
From: Scott Revell, District Manager 
Date: December 7, 2021
Re: Equalization of the 2022 Assessment Roll

Background

The 2022 assessment roll is in the District office and is available for the inspection of all persons interested. The Board is required to equalize the roll under RCW 87.03.255 as described below.

Notice of the equalization was issued pursuant to RCW 87.03.250 in the Yakima Herald and the Tri City Herald.

Equalization pertains the irrigable acres being assessed rather than the amount assessed. Land owners who believe that the assessment roll is in error can present evidence to the Board.

RCW 87.03.255 Equalization of assessments. Upon the day specified in the notice required by RCW 87.03.250 for the meeting, the board of directors, which is hereby constituted a board of equalization for that purpose, shall meet and continue in session from day to day as long as may be necessary, not to exceed ten days, exclusive of Sundays, to hear and determine such objections to the said assessment roll as may come before them; and the board may change the same as may be just. The secretary of the board shall be present during its session, and note all changes made at said hearing; and on or before the 30th day of October in each year to and including the year 1923, and on or before the 15th day of January beginning with the year 1925 and each year thereafter he or she shall have the assessment roll completed as finally equalized by the board.

Recommended Motion

I move adoption of Resolution No. 2-2021.

Item #3



To: Board of Directors
From: Dave Rollinger, Watermaster *DR*
Date: December 7, 2021
Re: Recent Past and Future Maintenance Work

Summary for November

District crews started out November working a 10 hour 4 day work week with no planned over time scheduled on Fridays.

Distribution System Maintenance

- Road building and graveling the Main Canal continues at MP 16.5 to 17.1 and will move after completion to MP 22.9 to 23.9.
- Excavation has started at MP 13.6 in preparation to install Huesker liner over the one sided concrete lining and will continue until completion.
- Removal of the leaking box culvert at Washout Canyon Re-Regulation reservoir is complete and controlled density fill (CDF) and a concrete slab will be poured into place to support the box culvert.
- Pump 2 low left del. 14 pipe replacement is now complete and will eliminate all future rodding, saving on equipment and man hours.
- Installation of the 26.1 equipment ramp has started and crews are scheduled to pour half of the floor on November 29th.
- Main Canal and WW3 panels have been marked, cut and removed in preparation for replacement.
- Eight 6005's (farmer's job requests) have been completed.
- Installation of a 6" pipe from the drain valve to the exit end of the siphon at siphon #3 and #4 will continue. Doing so will enable district crews to hot tap and replace the siphon valves and drain the siphons for inspection.

Weed Control

- Spraying the Main Canal high water berm line is complete.
- Spraying Main Canal Roads, storage yards and pump plants with Payload and Diuron started November 22 and will continue until completion.

Equipment

- Scheduled repair work on #59 boom truck is complete.
- While inspecting trailer #1 (the Trail Max 3 axle trailer) Roza mechanics found broken welds on the frame, the deck will have to be removed and the frame will have to be repaired.
- #125 the 2015 926M Cat loader vandalized, rocks were thrown through the back window. The loader was located at the Washout Canon box culvert repair job sight.

Projected for December

- Continue the 13.6 Huesker lining project.
- Continue Washout Canyon box culvert repair project.
- Continue Main Canal road building and graveling.
- Continue installing the 26.1 equipment ramp.
- Continue installing siphon drain pipes
- Start the last of the sparring flow meter replacements.
- Start replacing hinge pins on the last 4 Main Canal checks.
- Start excavation and installation of 5 new stilling wells at MP 67.3, 79.0, 70.6, 72.9, and 85.6 Main Canal checks.

Item #4



To: Board of Directors

From: Wayne Sonnichsen, Engineering Manager

Date: December 7, 2021

Re: Engineering Manager's Report

Miscellaneous items of note:

- The revised draft feasibility report for the Kachess Drought Relief Pumping Plant has been reviewed by staff and transmitted to folks at the USBR.
- Diana's last day working for the Roza Irrigation District is December 9th as she begins her retirement.
- Steve and Lazaro surveyed the earth lined sections of the Main Canal upstream of mile post 11.0. They found the canal invert to be lower and wider than design in nearly all areas. Reshaping the canal will not increase flow capacity.
- Wet weather conditions have hampered progress on the Main Canal sealing project. The contractor sandblasted the half mile section between mile posts 35.5 and 36.0, but excess moisture has prevented him from returning to spray sealant.
- The preliminary design for the Pump 3 Low lateral canal is finished and maps have been given to the supervisors to route review and feedback. There are approximately 120 points of delivery for this lateral. Staff is considering ways to consolidate delivery points or possible rule changes that would reduce the number of delivery points.

Item #5



To: Board of Directors
From: Scott Revell, District Manager 
Date: December 7, 2021
Re: District Manager's Monthly Update

Miscellaneous Items

1. One employee was out in October due to Coronavirus (positive tests, awaiting testing results or home isolation due to ill household members).
2. Longtime Engineering Technician Diana Frey will retire on December 9th.
3. The Implementation Committee has a Yakima Basin Integrated Plan conducted a strategic planning workshop over parts of two days on November 16 & 17.
4. The bargaining process has continued for the contract renewal with the labor union.