

REGULAR MEETING MINUTES

August 11, 2015

The Board of Directors for the Roza Irrigation District met and convened in regular session in the Board room at its office in Sunnyside, Washington on Tuesday, August 11, 2015. Present were Vice President Jim Willard, Director Will Jones and Director Ron Grow, District Manager Scott Revell, Engineering Manager Wayne Sonnichsen, Assessment Clerk Kristel Espinoza, Watermaster Clay Bohlke, Policy Director Ron Van Gundy, District Attorney Tom Cowan, and Alan Evans (HDR) were present. Absent was Director Dave Minick.

The Vice President called the meeting to order at 8:12 A.M. and requested the Board consider the regular meeting minutes of April 7, 2015, and the regular meeting minutes of July 7, 2015. It was moved by Mr. Grow, seconded by Mr. Jones and unanimously passed, to approve the consent agenda as presented.

District Manager Scott Revell reported the updated 2015 water supply management plan. Engineering Manager Wayne Sonnichsen suggested staying at the planned delivery amount currently. Following discussion, Mr. Willard proposed, seconded by Mr. Jones and unanimously passed to continue delivery amounts at 3.0gpm/ac (14 pts).

Clay Bohlke left the meeting.

Engineering Manager Wayne Sonnichsen noted agenda item #4, the enclosed conduit system bid approval, would be postponed until the September board meeting, due to an error in the bid process.

Engineering Manager Wayne Sonnichsen presented the Board with a request to advertise for bids for the third and final phase of the Wasteway 5 Re-regulation reservoir construction. Following discussion, Mr. Grow moved, seconded by Mr. Jones and unanimously passed to authorize advertising of the third and final phase for Wasteway 5 Re-regulation reservoir construction bids.

District Manager Scott Revell requested Board authorization for equipment purchases (winch, skid steer loader and rock grizzly screen). Following discussion, Mr. Willard, seconded by Mr. Grow and unanimously authorized the District Manager to purchase a winch, rock grizzly and a skid steer loaded with attachments in an amount not to exceed \$160,000, and: to authorize an amendment to the budget and authorize the transfer of and equivalent amount from the District's unallocated reserves.

Ric Valicoff joined the meeting at 8:55 A.M.

Mr Revell noted the increase in assessments in 2015 to expedite the Enclosed Conduit System program which averages \$2.4 million per year and that expenses some years would be somewhat more or somewhat less and staff was looking for clarification about carry forward funds in under spent 4 years and stated new staff efficiencies would allow for more back logged work to be completed although additional costs would be incurred to complete that work.

Engineering Manager Wayne Sonnichsen presented the Board with the draft 2015/2016 capital improvement projects work program. Mr. Sonnichsen noted the irrigation season will most likely end by the first week in October. Staff has been preparing to take advantage of the additional construction work days. Engineering staff will use the new GPS equipment and map the existing profile of the canal and plans to maximize resources toward debarning and shaping as much of them main canal as possible. Also, with State and Federal grants and matching funds the District will contract work out to seal nearly two miles of canal, fix major holes and drains. Other projects include; installing one new gravel pack, construction of a French drain in a difficult 600 foot section of main canal near Deeringhoff Road and inspection of Siphon 2 and 6. Mr. Sonnichsen noted that the list is still a work in progress and items could be added or deleted, depending on circumstances and funding.

CPA Angela Pratt (Petersen CPA's and Advisors) joined the meeting.

District Manager Revell reintroduced Angela Pratt (Petersen CPA's and Advisors) and reported the completion of the draft financial procedures manual. Following discussion, Mr. Willard, seconded by Mr. Jones and unanimously approved the Draft Accounting Policies and Procedures manual.

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Angela Pratt left the meeting.

District Manager Scott Revell introduced Tom Tebb Ecology Director of Office of Columbia River, Wendi Christensen and Walt Larrick from Reclamation to the Board, regarding Roza Irrigation District payment capacity study.

Ric Valicoff left the meeting.

The President declared the Board to be in executive session for an estimated forty-five to sixty minutes beginning at 11:55 A.M. pursuant to:

- a. Executive Session pursuant to RCW 42.30.110(1)(i)(iii). To evaluate legal risk of a proposed action.
- b. Pending litigation pursuant to RCW 42.30.110(1)(i)– State v. Acquavella.

The President returned the Board to regular session at 12:58 P.M.

District Manager Revell presented, and the Board reviewed, the District Manager's monthly report.

Engineering Manager Wayne Sonnichsen presented, and the Board reviewed the Engineering Manager's monthly report.

The Status of Investments Report for July 31, 2015 was presented.

The Treasurer's Report for July 31, 2015 was presented with fund balances at month end as follows:

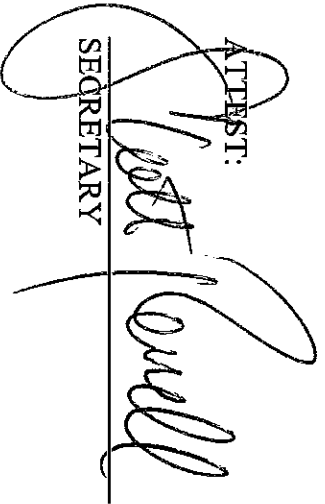
Expense	\$ 13,848,527.78
Construction	\$ 376,102.40
Farm Loan 1%	\$ 95,739.19
Reserve	\$ 288,000.00
Memo	\$ 46,385.73

Mr. Willard made a motion, seconded by Mr. Jones and passed, that claims #29078-29095, 55513-55515, 55574-55597, 55627-55637, 55639-55677, 55598-55626 and 55692-55762 in the amount of \$960,224.56 be approved for payment.

No further business appearing and upon motion duly made, seconded and unanimously passed, the Board did there upon recess to Bon Vino's Bistro and Bakery for lunch at 1:08 P.M. on Tuesday, August 11, 2015.

ATTEST:

SECRETARY



PRESIDENT

